

EMPLOYEE WRITTEN WARNING

Employee Name: _____

This shall serve as a written warning for the above employee.

Statement of Violation(s):

Corrective actions needed to take place by employee:

Amount of time allowed for Improvement:

I understand the above violations and have discussed them with my supervisor and agree to take steps to meet the corrective actions in a timely manner.

Employee refused to sign this form and all attached documentation

Employee's Signature _____ Date _____

Supervisor's Signature _____ Date _____